



MAIDEN ERLEGH SCHOOL



POST RESULTS REQUEST for GCE/GCSE 2019

This form should be used for all post-results services. Please complete all sections.

NB. Incomplete forms may not get processed in time.

Candidates must read the notes overleaf and should discuss their actions with their subject teacher prior to requesting services. Charges need to be paid **in advance**. **Charges are per paper/unit**. Refunds will be made for successful appeals. Heads of Department will have details of grade boundaries and actual marks.

Final Deadline for return to the Exams' Department:

Remarks: Thursday 19th September 2019 (3.00 pm)

Scripts only: Thursday 26th September 2019 (3.00 pm)

IMPORTANT NOTE: the deadline for priority photocopies of scripts for remark purposes is *one week after the day results were issued*.

Name		Candidate Number	
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P2 (Y13 – August Only)
Priority Remark
 You must apply within one week of results (See table below)

R
 Remark
 (See Table below)

C
 Clerical Check of marks (See Table below)

S
 Photocopy of Script (£14.00)
 Copy of Remarked Script (£14.00) – ask for this when you ask for a remark.
 Edexcel= Free!

	AQA	Edexcel	OCR	WJEC
Urgent Remark – A Level	£52.00	£55.00	£60.00	£45.00
Normal Remark – A Level	£44.00	£46.00	£48.50	£35.00
Normal Remark - GCSE	£38.00	£40.00	£48.50	N/A

	AQA	Edexcel	OCR	WJEC
A Level	£16.00	£11.00	£17.50	£10.00
GCSE	£8.00	£11.00	£17.50	N/A

Exam Board (as shown on your results)	Subject	Paper Code ** (as shown on your results)	Service Required P2/C/R/S	Cost	Outcome (For Exams Office Use)

I give my consent to the Head of my Examination Centre to make an enquiry about the result of the examination(s) listed above. In giving my consent I understand that the final subject grade awarded to me may be lower than, higher than or the same as the grade which was originally awarded. Examination boards will charge for this service unless the overall subject grade changes. I agree to pay all the associated costs for this service **in advance**. Cheques made payable to Maiden Erlegh School.

Student's Signature _____ Date _____

Parent/Guardian's Signature _____ Date _____

Email address (Years 11 & 13 leavers only): _____

****Paper Codes**** - your results slip might not show individual paper marks, just an overall grade. When asking for a remark, please state clearly which paper(s) you wish to be remarked.

Paid:

Date:

ENQUIRIES AND APPEALS ABOUT RESULTS

Information for Candidates

The following information explains what may happen following an appeal or enquiry about the result of an examination.

In the past, an enquiry or appeal about the result of an examination made after the issue of a subject grade could not lead to that grade being lowered. The grade could only be confirmed or raised.

If your examination centre now makes an enquiry about the result of one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is confirmed as correct and there is no change to your grade.
- Your original marked is raised, so your final grade may be higher than the original grade you received.
- Your original mark is lowered, so your final grade may be lower than the original grade you received.

In order to proceed with the enquiry or appeal, you must sign the form overleaf. This tells the Head of Centre that you have understood what the outcome might be and that you give your consent to the enquiry or appeal. You also agree to pay any associated costs relating to this appeal.

Definition Of Services

Clerical Re-check – This is a re-check of all clerical procedures leading to an issue of a result and will include that all parts of the script have been marked, the totalling of marks, the recording of marks, the application of any adjustments and grade thresholds.

Review of Marking (Re-mark) – This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly and will include the clerical checks above plus a review of marking.

P2 Priority Remark – This is a priority service reserved for Year 13 students whose university place depends on the outcome. It contains the same services as a remark but with a quicker response time. This is only available in August.

Photocopy of Scripts – This service enables you to obtain a copy of your actual exam script. If you want to see it before deciding on a remark, you should make the request for this service within one week of results, otherwise follow the usual post-results deadlines. If you are having a recheck or a remark and still want a photocopy, you should request this at the same time.