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4 October 2019

Dear Parent/Guardian

## Welcome to Year 11

Welcome back as your son/daughter enters their last year of their GCSE curriculum. Firstly can I start by thanking so many of you for attending our Year 11 Information Evening, <u>slides can be found on the website</u>. We intend to monitor closely their punctuality to school, their effort over the coming year and the progress they are making. We welcome your support in discussing with them the importance of making Year 11 a time where they are fully aware of what is needed to succeed in their summer examination. If you feel that something has happened at home to affect this, that your child requires some additional support both academically or pastorally then please do not hesitate to contact us.

# <u>Uniform</u>

I would particularly welcome your support in ensuring that your child is dressed according to the uniform policy. This can be found at: <u>https://www.maidenerleghschool.co.uk/page/?title=Uniform&pid=54</u> Your help in ensuring that nail polish is removed, make up is minimal and that students are wearing their uniform in accordance with the specified policy is very much appreciated and ensures that we can concentrate on their learning, rather than what they are wearing. If there are financial concerns that are preventing this, then please contact me.

## **Contacting the School**

I would like to take this opportunity to remind parents how to contact the school. All members of staff can be contacted via the main school office email or switchboard number. If you query relates to a particular subject e.g. Maths, then your questions should be directed to your child's Maths teacher or to the Maths department. The heads of each faculty are listed on the website.

If you have a pastoral issue, then please contact your child's tutor in the first instance and if they are unable to assist, email or phone me as the Head of Year. My email address is cc@maidenerleghschool.co.uk and I can also be contacted via the main school switchboard telephone number. All of the staff (including myself) have a significant teaching timetable and we are committed to responding to you emails or telephone messages within 2 working days. Unfortunately, we are unable to meet with parents who come straight to reception without an appointment.

## List of tutors

- 11 M1- Mrs Pravda pa@maidenerleghschool.co.uk
- 11 M2 Miss Reynolds ry@maidenerleghschool.co.uk
- 11 M3- Mr Pringle <u>pn@maidenerleghschool.co.uk</u>
- 11 M4- Mrs Bhattacharjee- bc@maidenerleghschool.co.uk
- 11 LK- Mr Bryant- bt@maidenerleghschool.co.uk
- 11 E1- Mrs Newton nt@maidenerleghschool.co.uk
- 11 E2- Mrs Yakhya- ya@maidenerleghschool.co.uk
- 11 E3- Miss Kelly- ke@maidenerleghschool.co..uk
- 11 E4- Mr Brown bw@maidenerleghschool.co.uk

## Key Dates

Finally, I would like to draw your attention to the following key dates and further information regarding these will follow shortly:

Date	Event
Tuesday 22 and Thursday 24 October	Year 11 Progress Meetings
Monday 4 November – Friday 8 November	Year 11 PPE week
Tuesday 26 November	Year 11 PSHCE day

This list is not exhaustive and further dates will follow, including the Year 11 Good Luck Assembly and the date for Year 11 Prom. Also, please look out for correspondence about the Year 11 Revision corridor, which will be in place before both their PPE's and their summer examinations.

Thank you in advance for your support this coming year and if you have any questions or concerns then don't hesitate to contact us.

Yours sincerely

T Crallford

Mr T Crockford Head of Year 11