



5 December 2019

Dear Parent/Guardian

Expression of Interest – Additional Language GCSE

As the GCSE examinations are approaching in May/June 2020 for Year 11, we would like to give you the opportunity to express an interest in entering your child into an additional examination for a modern foreign language that they currently do not study in school. For example, if your child's mother tongue is Arabic they can be entered for the Arabic GCSE examination **in addition** to their other subjects. A student can be entered for a language examination even if they have chosen to not study a language at GCSE with us.

The languages which have a GCSE examination with the accredited examination boards that we are registered with are as follows:

	AQA	Edexcel/Pearson	OCR
Arabic		✓ 1AA0	
Bengali	✓ 8638		
Chinese	✓ 8673	✓ 1CN0	
Dutch			
French	✓ 8658	✓ 1FR0	
German	✓ 8668	✓ 1GN0	
Greek		✓ 1GK0	
Greek (Classical)			✓ J292
Gujarati		✓ 1GU0	
Hebrew (Biblical)		✓ 1BH0	
Hebrew (Modern)	✓ 8678		
Italian	✓ 8633	✓ 1IN0	
Japanese		✓ 1JA0	
Latin			✓ J282
Panjabi	✓ 8683		
Persian		✓ 1PN0	
Polish	✓ 8688		
Portuguese		✓ 1PG0	
Russian		✓ 1RU0	
Spanish	✓ 8698	✓ 1SP0	
Turkish		✓ 1TU0	
Urdu	✓ 8648	✓ 1UR0	

As with any language examination, it is important that they are able to **read, speak, listen and write** the language with confidence.

It is important to understand that Maiden Erlegh School is **not** responsible for the tuition or preparation of your child for the examination but we will be able to organise and accommodate your child on the day of the examination(s). As this would be an additional GCSE qualification to their curriculum we would enter them as a private candidate and you would be expected to pay the fee for the examination board and the associated costs. The exam board fee varies between the different examination boards and different languages, but is somewhere between £38 and £56. We would also need to add on an administration fee to cover invigilator costs etc. and this could be up to £40, depending on when the examination falls and if we need separate invigilation to facilitate it. The total cost for the language that you chose will be confirmed to you before you have to commit to paying. This examination would then be included within their examination timetable. If your child is in receipt of the Pupil Premium Grant then this can be used to fund it.

Whilst the examination board that we use for French, German and Spanish is **AQA**, you can choose from any of the boards in the previous table that offer the relevant language. It is important to know which board your child will be using when you are considering revision guides or tutors after school. **Please note, if we cannot source a member of staff to conduct the speaking examination then it will be your responsibility to find someone and pay any associated costs for them. This cannot be a relative.** Again, we will tell you if you need to do this before you commit your child to the examination.

If you wish your child to be considered for entry into an additional examination in one of the listed languages in this letter, please return the reply slip below to **The Exams Office** by **Wednesday 15 January 2020**. If we have enough interest then we will write to you again to detail the total cost of your request. We would then need this amount to be paid before we can enter the student into the examination.

Yours sincerely

The Modern Foreign Languages Team



Please complete and return this reply slip to The Exams Office by Wednesday 15 January 2020

Expression of Interest – Additional Language GCSE

Name: _____ Tutor: _____

Language to be entered: _____

Examination Board Specification Number: _____
(From the previous table)

- I understand that I am responsible for the tuition and preparation of my child for this examination.
- I understand that Maiden Erlegh School will enter my child for the examination as a private candidate.
- I agree to pay the fee which will be confirmed to me in the next letter.
- I understand that if Maiden Erlegh School cannot source a member of staff to conduct the speaking examination then it is my responsibility to find someone (not a relative) and pay any associated costs for them.

Signed: _____ (Parent/Guardian) Date: _____