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6 December 2019

Dear Parent/Guardian

## Year 13 – Staff Changes

I am writing to inform you of some staffing changes in your son/daughter's year. Mrs Hill will be returning from her maternity leave on Monday 9 December 2019. Miss Birch and Mrs Hill will therefore be Co-Heads of the year group going forward. Mrs Hill will be responsible for the year group on Monday, Tuesday and Friday (her email address is <u>hi@maidenerleghschool.co.uk</u>) and Miss Birch on Wednesday, Thursday and Friday (her email address is <u>kb@maidenerleghschool.co.uk</u>).

I am delighted that we have kept both members of staff in the KS5 pastoral team. They are both highly experienced and respected members of staff who I know will work, and are working incredibly hard to help your son/daughter fulfil their potential.

Yours sincerely

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Miss A Cheshire Head of Sixth Form, Assistant Headteacher