

20 May 2020

Dear Parent/Guardian

Provision for Year 10 and 12 Students

In recent weeks you will have seen the Government announcement supporting face to face provision for students in Years 10 and 12 during the summer term. We are currently planning for this provision and completing thorough risk assessments of all that this would entail, ahead of the Government's next lockdown review on 28 May.

However, it is important to clarify the following for all students and parents – we will only open when we believe it is safe to do so and our risk assessments have been fully checked and approved. I cannot, therefore, currently provide you with a firm date for opening, but hope to do so after the review on 28 May.

Should we be given the go ahead to open, the current preferred method for this provision, is based on the following model:

Year 10 Provision

- Students will be in for a maximum of 2 hours per day.
- Year 10 will be split in to half year groups (M in an am session and E in a pm session) and different venues will be used for different sides of the year group to ensure no cross-contamination of surfaces from previous sessions.
- Larger venues e.g. the hall, sports hall, drama studio etc. will be used to help provide social distancing arrangements (with a maximum of 30 students in each venue).
- Year 10 students will have the same seat and same desk every day to ensure the safety of all students and staff.
- As a result of keeping them in the same group each day we are attempting to keep their 'social bubble' small.
- The delivery of face to face learning will be focussed on the core subjects initially.
- Similar to exam entrances, Year 10 students will be allocated a place to line up with a clear marking on the floor to maintain social distancing.
- Predominantly core subjects will be delivered to Year 10 at this time, and due to the requirement of social distancing and available staff, this may not be by their normal classroom teacher.
- Work will still be provided via the Google Classroom and they will be expected to complete this, in addition to this time in school. This face to face programme is designed to support the online learning.

Year 12 Provision

- Year 12 will be taught in options and may rotate on a weekly or fortnightly basis dependent on staff availability (please note, some classes have over 20 students and therefore need 3 classrooms, so specialist staffing may dictate timetabling).
- Students will be given a timetable with rooming and seating.
- The delivery may not be by their normal classroom teacher.
- The delivery of any learning face to face will be done to support the online provision being provided.

Generic Guidance for Year 10 & 12

- Toilets will be facilitated on a one in, one out basis.
- No food will be provided at school. Sessions will not straddle the entire lunch period and so students should eat at home.
- There will be no break times or lunch times.
- They will need to bring their own water for consumption in school, again to ensure there is no cross-contamination at the water fountains, which will not be in use.
- Students should bring their full set of tools for learning as none will be given out.
- Free School Meal vouchers will continue as normal via the EdenRed system.
- Students should not wait around after their session and should not arrive more than 10 minutes early for a session.
- Social distancing is compulsory at all times – both when moving around site and when in lessons.
- Frequent reminders will be given about hygiene and there will be posters reminding students in all classrooms, entrances and exits, etc.
- In the week before any teaching, students will be asked to come in at an allotted time for a 1 hour safety briefing by a member of the Senior Leadership Team.
- On a Wednesday, the site will be closed with no teaching to allow for a thorough clean of the areas being used. The site will also be deep cleaned each weekend.
- Summer uniform will be expected to be worn for identification and safeguarding purposes (for clarification this is a shirt, with no tie and the top button undone and students are not required to wear a blazer), all other uniform expectations will be in place.
- The school behaviour policy remains in place.

Information that may be of use is as follows:

Headteacher: Mr P Gibson

Senior Deputy Headteacher: Mrs A Morgan

Designated Safeguarding Lead & SENCO: Mrs S Bendall

There will be a first aider on site at all times.

To ensure that I protect students and staff and can plan accordingly, it is important that I am clear on which students to expect when we open. I therefore kindly request you fill in the survey below:

<https://www.surveymonkey.co.uk/r/RPXTB8D>

The survey will close at **5pm on Thursday 21 May**. It is vital that you fill this in so we can limit the number of staff on site in accordance with the numbers we are expecting. It will also help us to ensure 'social bubbles' can be formed. Once you have filled in this survey I will use this as expected attendance, and should you state they will not attend but then change this decision, you must notify attendance the day before them coming back to school so they can receive an induction.

I understand that this is a big decision for you and your child and I want to assure you that we have the health and wellbeing of every member of our community at the heart of what we are doing. In the meantime, our current provision will continue as it has been doing since closure.

If you have any questions, please do not hesitate to contact us but please note I will update you more on the provision in due course should we feel it is safe to open.

Yours sincerely



Mr P Gibson
Headteacher