



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson

MSc (Educational Leadership), BA (Economics)

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17 November 2020

Dear Parent/Guardian

Head of Year 7 Absence

I am writing to inform you that I will be Head of Year 7 on a temporary basis whilst Mr Crockford is absent from school. I have worked closely with the year group already this year and look forward to building on the positive start they have made at Maiden Erlegh School.

With this in mind, should you need to contact the school with a pastoral issue, please do communicate with myself through the school office mesoffice@maidenerleghtrust.org addressed for the attention of Mr D Pringle.

I will be communicating this temporary change to students this week.

Thank you in advance for your support.

Yours sincerely

Mr D Pringle
Temporary Head of Year 7