



# MAIDEN ERLEGH

## SCHOOL

Headteacher: Mr P. Gibson

MSc (Educational Leadership), BA (Economics)

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23 March 2021

Dear Parent/Guardian

### Head of Year 9 - Staff Change

I am writing to confirm a change of Head of Year for your child from Monday 19 April.

Firstly, I wanted to say that I have adored my time as a Head of Year to the very special group of students who are our current Year 9s, and am incredibly proud of each and every one of them. It has been a pleasure to observe and support their transition from Primary School through our Foundation Stage, and now as they begin to progress within their Key Stage 4 courses.

I would also like to take this opportunity to thank you for all of your support over the past three years.

Mr Pringle, who is a very experienced member of staff, will be taking over as the year group's new Head of Year from April.

From now until the end of term, Mr Pringle and I will be working closely together, thus ensuring a smooth handover of the year group and I have no doubt the year group are in safe hands as they continue their journey through Key Stage 4 in preparation for the examinations in Year 11.

Furthermore, the year group will continue under the stewardship and supervision of Mr Gillett who is the Assistant Headteacher for Key Stage 4.

I have shared this information with the students via an assembly today and I am looking forward to spending the last few weeks with them before I leave.

Yours sincerely

Mr A Jones  
Head of Year 9