



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson
MSc (Educational Leadership), BA (Economics)

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15 September 2021

Dear Parent/Guardian

Welcome to Year 7

I would like to take this opportunity to welcome you to Year 7. They have made such a great start to the year so far and have been lovely to teach and spend time with.

I would like to introduce the year group team, who will be your main contact regarding your child at school. As well as to set out some the key dates and expectations for the coming year.

Year 7 Tutor team

Head of Year: Miss Nimmo

Assistant Head of Year: Miss Kelly

	Tutor
M1	Mr Stubbs - Maths
M2	Mrs Corke - English
M3	Mr Nainu - RP
M4	Dr Hinitt - Science
M5	Miss Knight - Geography
E1	Miss Bew - English
E2	Mrs Norris - Maths and Psychology
E3	Miss Shepherd - English
E4	Miss Kelly - Geography

Contacting the School

I would like to take this opportunity to remind parents how to contact the school. All members of staff can be contacted via the main school office email (mesoffice@maidenerleghtrust.org) or switchboard number (0118 9262467).

If your query relates to a particular subject e.g. Maths, then your questions should be directed to your child's Maths teacher or to the Maths department. You will be able to find out their name from your child's timetable on the SIMs parent app.

If you have a pastoral issue, then please contact your child's tutor in the first instance who will be happy to help and assist you in your query. All staff (including myself) have a significant teaching timetable and we are committed to responding to your email or telephone message within 3 working days. Unfortunately, we are unable to meet with parents who come straight to reception without an appointment.

Uniform

I would particularly welcome your support in ensuring that your child is dressed according to the uniform policy. This can be found at: <http://www.maidenerleghschool.co.uk/page/?pid=54>.

Your help in ensuring that nail polish is removed, make up is not worn and that students are wearing their uniform in accordance with the specified policy is very much appreciated and ensures that we can concentrate on their learning, rather than what they are wearing. If there are financial concerns that are preventing this, then please contact us.

Key Dates

Finally, I would like to draw your attention to the following key dates and further information regarding these will follow shortly:

Date	Event
Tuesday 21 September	Year 7 Information Evening
Monday 27 September – Friday 8 October	Target Setting
Saturday 2 October	Chessington Year Group Trip
Sunday 14 November – Saturday 20 November	First Outdoor Activities Trip (future dates to be confirmed)
Monday 15 November	First Reports sent to parents
Friday 10 December	Year 7 Disco
Monday 7 February	Reports out
Tuesday 17 and Thursday 19 May	Year 7 Parents' Progress Meetings

This list is not exhaustive and further dates will follow.

Thank you in advance for your support this coming year and if you have any questions or concerns then don't hesitate to contact us.

Yours sincerely



Miss C Nimmo
Head of Year 7