



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson
MSc (Educational Leadership), BA (Economics)

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21 January 2019

Dear Parent/Guardian

Ice Skating at John Nike Leisure Centre – Wednesday 6 March 2019

As part of our programme of social and cohesion events and activities at Maiden Erlegh we will be running a trip open to Years 9, 10 and 11 students. The trip will be to John Nike Leisure Centre in Bracknell for Ice Skating. This event will take place on Wednesday 6 March. We will leave at 3:15pm and will arrive back to school at approximately 6:15pm.

As it is a recreational trip there will be a charge of £7 to cover the cost of ice skating, skate hire and transport to and from for 32 students. If the number of students wanting to go exceeds the capacity behaviour points will be taken into account and then a random draw. I will also look into running the trip at a later date to accommodate students that were unsuccessful, however, please note this may not be possible.

Students will need to be ready to leave school at 3:15pm. As it is a recreational trip they do not need to wear uniform, however, as we are leaving at 3:15pm they will need to bring a change of clothes with them if they wish to change. They will be able to use the PE changing rooms if required. We will return at approximately 6:15pm. No refreshments will be provided, so if they need a drink or snack they should bring it with them. Please note that John Nike Leisure Centre is a secure site and after entry there will be periods of remote supervision.

We will be using the medical and contact information on our system for your child. Should your child's medical circumstances have changed it is your duty to inform the school in writing or email office@maidenerleghschool.co.uk as soon as possible and before the day of departure.

If you would like your son/daughter to take advantage of this opportunity, please complete the attached expression of interest form and return this to **reception for the attention of Mrs Lyn Haughan by Thursday 31 January**. At this time, we are only accepting expressions of interest. Parents of successful students will be sent a letter detailing the payment for this trip which will be required via ParentPay by **Thursday 14 February**.

Should you require any additional information, or would like to discuss any issues regarding this trip, please do not hesitate to contact me.

Yours sincerely

Mr R Mackie
PE Department

Key Information:

Visit to:	Ice Skating @ John Nike
Trip leader:	Mr R Mackie
Year group and subject:	Year 9, 10, 11 students
Date:	Wednesday 6 March 2019
Meeting place and time:	3:10pm covered way
Departure time:	3:15pm
Anticipated return time:	6:15pm
Transport:	Minibus
Cost:	£7
Dress code:	Non-uniform
Food and Drink:	Please provide packed dinner and drink or money to buy refreshments
Remote Supervision:	Yes



EXPRESSION OF INTEREST

Please return to Mrs Lyn Haughan via Reception by Thursday 31 February.

John Nike Ice Skating Trip – Friday 6 March 2019

Student Name: _____ Tutor Group: _____

I would like my child to be considered for the trip to John Nike Leisure Centre for Ice Skating on Wednesday 6 March 2019.

I understand that I am responsible for:

- Ensuring that my child arrives for departure on time and for making arrangements for them to get home on our return
- Ensuring staff have up to date and accurate contact and medical details at the time of departure, and all relevant medication
- Ensuring my child has appropriate documentation, clothing, food and drink for the trip

I understand there will be periods of remote supervision on the trip.

I understand that if my child is selected a charge of £7 will be requested, to be paid by ParentPay.

Signed: _____ (Parent/Guardian) Date: _____