



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson
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Dear Parent/Guardian

Open Evening – Wednesday 3 July 2019

On Wednesday 3 July we are holding our annual Open Evening for prospective parents and their children. Every year, in order to ensure that the school is set up for the event, we finish earlier than usual. Please make alternative arrangements for your children at the end of the school day as it will finish at 1.55pm.

Lessons 1 to 4 will run as normal on Wednesday 3 July and students will take their snack break at the usual time. They will register with their lesson 4 teacher as usual before being dismissed at 1.55pm. Students on third snack break will be dismissed from the Dining Room.

Thursday 4 July is a staff training day so students will not be expected back in school until Friday 5 July which is also a non-uniform day with donations going towards our New Futures initiative and to Alzheimer's Society.

We know that many students will be supporting this event and we are very grateful to all those who volunteer to help on our Open Evening. You will receive specific information from the relevant departments if your child is involved in this way.

Yours sincerely

Mr P Gibson
Headteacher