



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson
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2 July 2019

Dear Parent/Guardian

Arrangements for the last day of term

I would like to confirm the arrangements for the last day of this term and for the first day of the new term.

The summer term will end on Wednesday 24 July.

This day is one of celebration and we will be holding a series of school assemblies and activities in tutor groups. This means that students will only need to bring pens and pencils.

Students will be dismissed from school at approximately 12.15pm. There will be no clubs or meetings with students at the end of the day and we expect students to leave straight away so that we can secure the site for the summer break.

There will be no lunch provision on that day. Students eligible for free school meals can pre-order a packed lunch which they can collect from the canteen. This should be done via their Head of Year by Friday 19 July.

Please note that cars will not be allowed on site to collect students.

The autumn term will begin for students on Thursday 5 September.

In order to allow our new year groups to settle in to their new school, we will be staggering the starting time for different year groups.

Years 7 and 12 should come to school at the normal time (no later than 8.35am for a prompt 8.40am start).

Years 8 to 11 and Year 13 should arrive promptly at their tutor rooms for a 10.00am start.

If you have any questions, please contact your child's Head of Year.

Yours sincerely

Mr P Gibson
Headteacher