



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson

MSc (Educational Leadership), BA (Economics)

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8 October 2019

Dear Parent/Guardian

Year 8 - Passport for Life

Maiden Erlegh School runs a scheme known as Passport for Life which most of the Year 7 students took part in last year. This aims to encourage young people to become active participants in their local community, by looking for, organising and undertaking activities designed to help individuals or the community in general.

Your son or daughter will have been told about the scheme at school and will have had a chance to discuss the sort of activities with which they could become involved. We are confident that every child will be able to find some activity that they will enjoy and that will make a positive contribution to the community.

When your child has decided on their project or activity, please could they complete the Proposal Form below, which they need to complete and then ask you to read and sign if you agree to their proposal. The form should then be handed into Reception and will be checked and a 'Diary Card' will be issued for your child to record the time spent on each activity. As they are completing their 5 hours, the Passport for Life diary should be completed by the person supervising the activity and your son/daughter should hand this into Reception when 5 hours have been completed. A certificate will be awarded and presented by your child's form tutor.

Students may work on their own, or in a group. The 5 hours can be completed in any convenient way. For example it could be completed by doing an environmental project or by visiting an old people's home. In previous years students have sold Charity Christmas cards in the main school entrance and helped to show parents around on Open Evenings. The activity should not, of course, involve any payment to the students and should not be work solely for the benefit of the student's family.

We are sure that students will come up with all sorts of exciting ideas of their own. Please help your child decide on an appropriate project, and check on its suitability. The students have been told that they must not contact strangers and must only undertake projects that have been fully discussed with you.

If you have any queries or would like to discuss your child's proposed project please contact me via the school reception or email office@maidenerleghschool.co.uk.

Yours sincerely

Mr A Jones
Head of Year 8



Maiden Erlegh School

Passport for Life



5 hour Service in the Community
Year 8 Proposal Form

Name **Tutor group**

Discuss the activity that you are planning with your parent or guardian. Make sure that they know what you will be doing and when you will be doing it, and that they agree that you can do it.

Write down a description of the activity that you plan to do. Give as much detail as possible, such as the type of activity, the place and the name of any person you will be working with.

Remember, the activity should not involve any payment and should not be work solely for the benefit of your family.

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Now ask your parent or guardian to read what you have written, and sign the form below if they agree that you may do the activity.

Parent/Guardian

Please discuss the project that your child hopes to do. Make sure that you know what is entailed, especially if it is something that they have organised entirely on their own.

I have discussed the project described above and agree to my son/daughter undertaking it.

Signed **Parent/Guardian** **Date**.....