



MAIDEN ERLEGH

SCHOOL

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20 November 2019

Dear Parent / Guardian

Year 11 Employer Mock Interviews – Tuesday 26 November 2019

As part of the Year 11 pastoral day on Tuesday 26 November, students will be participating in a 20 minute employer-led mock interview. Your son/daughter has been given a list of potential interview questions and a real entry-level job description from a local employer. We have asked students to prepare a current CV to take to the interview and we have encouraged them to complete some research about the company in advance of the day, as they would for a real job interview. We ask that students really prepare for this interview to benefit from this invaluable experience. Students will be interviewed for 15 minutes based on the job description they have been allocated and then the employer will provide a 5 minute debrief to each student.

We could not run this event without the local companies that have given up their time and their expertise to carry out these mock interviews. Many of these representatives are parents of Maiden Erlegh students, and our thanks go out to them all.

The companies that have volunteered to help us hold these mock interviews are:-

DAS Fire - Fire Detection and Suppression Limited

Addington School

Thames Water

Kier

Huntswood

Cotswold- Fayre

Harrison Clark Rickerbys Limited

UBS

Deloitte

Covea Insurance

Thales

Prudential

Medivets

Barclays Bank

CGI

Waitrose

We are very fortunate to be able to offer this opportunity to students and we hope that they find this process beneficial as they start to think about possible careers and destinations.

If you have any specific questions, please do not hesitate to contact me at office@maidenerleghschool.co.uk.

Yours sincerely

Mr R Buck
Assistant Headteacher