



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson
MSc (Educational Leadership), BA (Economics)

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3 December 2019

Dear Parent/Guardian

Year 12 and 13 Parents' Meeting, Tuesday 14 January - Online Appointment Booking

I would like to invite you and your son/daughter to attend our Parents' Meeting in the Ashcroft building (English/RE Block) between 3:40pm and 6:30pm on Tuesday 14 January 2020.

To make an appointment we will be using the same online appointment booking system as last year. Appointments can be made from **11.00am on Monday 16 December**. The booking system **closes at 11.00am on Monday 13 January**. Should you wish to make any changes after this date please contact the school office.

There will be students to greet you when you arrive in the Sixth Form centre and to provide you with maps and any additional information required to aid the running of the evening. In order to help the meetings run as smoothly as possible, please would you register your arrival and departure with these students.

Please visit <https://maidenerlegh.parentseveningsystem.co.uk> to book your appointments. Login with the following information:

- Student's First Name
- Student's Surname
- Student's Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

I look forward to seeing you at this event.

Yours sincerely

Miss A Cheshire
Head of Sixth Form