



MAIDEN ERLEGH

SCHOOL

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13 March 2020

Dear Parent/Guardian

Year 12 and Year 13 - Mobile Phone Policy

I am writing to inform you that from **Friday 13 March 2020** we will be making a small change to our mobile phone policy for the Sixth Form. Students will still be able to use their phones during morning registration to access their notices via google classroom and they will also be able to use their phone in the social area and in the study area for work purposes.

Lessons

If a student were to use/have their phone out in a lesson without the permission of a member of staff, it would be confiscated and returned to the student at the end of the school day (via reception). In line with our Key Stage 3 and 4 policy, you would receive an email to inform you this had happened.

Around School Site (apart from Sixth Form Area)

Students should not use their phone or have AirPods/EarPods in around the school site except in the Sixth Form area. Failure to comply with this expectation would in the first instance result in the student having to report to the KS5 pastoral team and if there was another incident their phone may be confiscated.

We are keen for the Sixth Form to set a good example to our younger students in and around the school site.

Thank you for your support in this matter

Yours sincerely

Miss A Cheshire
Head of Sixth Form