



24 June 2020

Dear Parent/Carer

We know that one of the effects of the Covid-19 lockdown is the significant reduction in household income and that as a result many families are now claiming benefits that they were not previously eligible to receive.

If you fall into this category, it is possible that your child is now eligible for Free School Meals too.

Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

If you think you may be eligible you are strongly encouraged to apply, you may be able to claim vouchers for the summer holiday period and in addition the school may be able to claim additional funding to help support your child (the Pupil Premium Grant).

Please complete and return the attached form and we will check for you. Alternatively, you can send the following details to the school office:

**Your surname**

**Your first name**

**Your date of birth**

**Your National Insurance Number or National Asylum Service No. (NASS)**

**Your relationship to the child(ren)**

**The name(s) and date(s) of birth of children attending the school**

Yours sincerely

Mr P Gibson  
Headteacher

# APPLICATION FOR FREE SCHOOL MEALS



(PLEASE COMPLETE IF YOU BELIEVE YOUR CHILD IS ENTITLED TO RECEIVE FREE SCHOOL MEALS)

*Sections 1 to 3 of this form must be completed in full to process your application.*

<b>Part 1: Details of Parent / Guardian</b>			
<b>Surname:</b>			
<b>Other Names:</b>			
<b>Date of Birth (Parent):</b>			
<b>Relationship to Child(ren):</b>			
<b>National Insurance Number or National Asylum Service No. (NASS):</b>			
<b>Part 2: Details of each dependent child who needs free school meals</b>			
Surname	Other names	Date of Birth	School attended at present
<b>Part 3: Declaration by applicant</b>			
<p>I CERTIFY THAT THE INFORMATION GIVEN IS TO THE BEST OF MY KNOWLEDGE AND BELIEF CORRECT.</p> <p>I confirm that I will inform the School immediately of any change in my circumstances. I agree that you will use the information I have provided to process my claim for free school meals and will contact other sources as allowed by the law to verify my initial, and ongoing, entitlement.</p> <p>I understand that the results of any free school meal eligibility check may also be used to assess my entitlement to claim other benefits related to my child's education, e.g. school travel.</p> <p>Signature of Applicant: _____ Date: _____</p>			