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4 September 2020

## Dear Parent/Guardian

This is just a quick letter to inform you that I will be on paternity leave from Monday 7 September and will be returning to school on Monday 21 September.

During this time please direct any pastoral queries to your son or daughter's form tutor or for more significant issues address them to Assistant Head Teacher, Mr G Thomas, who will be supervising the year group while I am on leave.

For any queries related to History please direct them to Mr T Stewart, the Head of History.

Yours sincerely,

Mr S Bishop Head of Year 8