



MAIDEN ERLEGH

SCHOOL

Headteacher: Mr P. Gibson
MSc (Educational Leadership), BA (Economics)

📍 Silverdale Road, Earley,
Reading, RG6 7HS
☎ 0118 926 2467
✉ mesoffice@maidenerleghtrust.org
💻 www.maidenerleghschool.co.uk

10 September 2020

Dear Parent/Guardian

Year 12 - Sixth Form Programme of Study

We are delighted that your child has chosen Maiden Erlegh Sixth Form for their A Level studies and we sincerely hope that they are settling in well. We look forward to supporting them in achieving academic success and guiding them in choosing their future career path. We will also be supporting their mental health and wellbeing. With this in mind, if you have any concerns or there is something you think we should be aware of, either now or in the future, please do not hesitate to contact us via our shared email address: MESyear12@maidenerleghtrust.org

While subject lessons are undoubtedly the most important part of the sixth form programme of study, there are also a number of other key elements that it comprises of, which we wanted to share with you. These include:

- Supervised study
- ILPs (Individual Learning Plans)
- The PSMSC (Personal, Social, Moral, Spiritual, Cultural) pastoral programme
- Start U-Explore careers programme
- Work experience
- Community service

Subject Lessons

Most students will have 12 hours of lessons each week. Excellent attendance and punctuality is key to academic success so we ask that as far as possible students do not attend medical appointments or otherwise during lesson time. If this is unavoidable, we ask that you notify the Attendance Officer (attendance@maidenerleghtrust.org) 3 days in advance. We would also greatly appreciate your support in reminding your child that they must sign in/out at the Attendance Office.

Any student, who wishes to change one of their KS5 options, must complete a form, which requires a parent signature as well as the head of department of the subject they wish to leave and the one they wish to join. Not all option requests will be possible because of class sizes and option columns. **Friday 16 October 2020 is the deadline** for all option changes to be made, however, we would like to stress that changing options should not be undertaken lightly, and involves the student changing options independently catching up with work missed.

Supervised Study

Supervised study is a valuable opportunity for students to complete independent work such as wider reading, practice papers and teacher guided work, to support their studies in lessons. We encourage a respectful, library like, environment so that all students may focus without distraction.

Individual Learning Plans

Students will complete three ILPs during Year 12. These are opportunities for students to reflect upon their strengths in each subject and to discuss SMART (Specific, Measurable, Achievable, Realistic, Time-limited) targets with their tutor for how to improve further.

PSMSC Pastoral Programme

During Friday tutor sessions, students will study a range of topics that are very much relevant to them as young adults. These include:

- Mental health
- Roles and rights in the workplace
- Healthy relationships
- British values
- Personal Health – Looking after you

In addition, they will also have important careers related, virtual assemblies to help prepare them for what they may wish to do when they leave Maiden Erlegh.

During Week 2 (when students do not currently attend tutor time), the work will be set via Google Classroom. All students are expected to complete the tasks set. Tutors will be discussing the topics set, during the following week, when they see tutees for registration.

Start U-Explore

This is a fantastic online careers programme designed to support students in making choices about their future career path. It will open their eyes to routes that they may not have considered before, such as apprenticeships, and to new industries and jobs that their A Levels/BTECs could lead to.

The programme is also of value to those students who already have a very clear career goal in mind, giving them a broader understanding of the world of work, and where their field of interest fits within this. It will also help them to develop their work-related skills and prepare students for applications and interviews.

Experience has taught us that having a goal gives students a greater sense of the purpose of subjects studied and the value of securing the grades necessary for their next steps. It is for this reason that we will be encouraging students to begin thinking about and engaging in conversations with their tutor(s), about their post-Maiden Erlegh plans, from the very start of Year 12.

Students will complete 20-30 minutes of the Start careers programme each week. They will also have the opportunity to work through it at a quicker pace, should they wish. This work will be set every Monday morning, via Google Classroom. Students will then have until Friday of the same week to submit any required work and mark the assignment as 'done' on Google Classroom. If students experience any difficulties completing this work or using Google Classroom, they should email/talk to their tutor, who will then support them.

An overview of this half term's pastoral and Start programmes can be [found here](#).

Work Experience

We appreciate that work experience, given the current circumstances, may not be possible at the moment. We anticipate, however, that students will have the opportunity to complete 30 hours of work experience, during the school holiday, at some point during Year 12 or Year 13. Virtual work experience places are also becoming more widely available.

We highly value work experience as it helps to prepare students for the world of work and give them a taster of their chosen field of interest. It also provides them with the opportunity to develop new skills and gives them a point of reference that may set them apart in interviews and applications for UCAS, apprenticeships or jobs.

Community Service

While it is not possible for students to complete community service in school at present, as this would compromise our year group bubbles, we are hopeful of introducing this opportunity at some point during your child's time in Sixth Form.

It is our intention that all students will complete one hour of community service per week, supporting students from another year group in a variety of different ways. This will give them the opportunity to develop their interpersonal skills and soft skills that many employers look for. Their contribution to the life of the school will be invaluable to the students they support.

We will be in touch with more details about Start U-Explore, work experience and community service, as appropriate, in the future. If you have any questions in the meantime, please do not hesitate to contact us.

Yours sincerely



Mrs C Hill
Co-Head of Year 12



Mrs L Garner
Co-Head of Year 12