



# MAIDEN ERLEGH

## SCHOOL

Headteacher: Mr P. Gibson

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Dear Parent/Guardian

### Year 7 – Google Classroom

Today we have turned on the parent link for google classroom. This will automatically send you a sign-up email and then an email either weekly or daily (your choice) summarising the home learning that your son/daughter has been set.

Once we turn this on, you will receive a series of emails from Google asking if you would like to join each of your son/daughter's classes. This will be sent to the primary email address that you have given the school. It is important that you opt into each of your son/daughter's classes in order to see the work set. In our testing we have found that sometimes you may find these emails end up in your junk/spam email box, so please check there if you don't receive these emails.

Your son/daughter will already have been shown how to access Google Classroom through their ICT lessons, but if they wish any more information please direct them back to their Tutor/Teacher.

If your son/daughter downloads the free mobile or tablet app (all platforms are supported), please remind them that they must login using their school google classroom email address and password, not any existing Google accounts. The same is true to access Google from any web browser.



If you want to change your settings, require support or find out more about Google Classroom please scan the code to the right or follow this link [goo.gl/9GYJSK](https://goo.gl/9GYJSK).

Yours sincerely

Mrs A Morgan  
Senior Deputy Head Teacher