



25 February 2020

Dear Parent/Guardian

Following the announcement by the Prime Minister earlier this week, we are in the midst of planning to welcome all of our students back on to site and you will, of course, be kept fully updated in this regard. I am sure that you will agree that maintaining the high standards we pride ourselves on as a school is paramount in ensuring that our full re-opening goes well. With this in mind, may I enlist your support in helping to ensure that your child(ren) arrive back into school in the correct uniform. We are aware that some of our students may well have outgrown items of uniform. We therefore suggest that your son/daughter tries their uniform on in advance of their return to school, to be sure that it still fits!

If your child(ren) has outgrown any item of uniform, may we kindly ask that you consider donating this to us so that we can re-distribute accordingly. To do so, may I ask that you complete the short survey via the following link before, as part of the daily exercise permitted by government, bringing any unwanted uniform into school and placing this into the designated boxes which can be found under the covered walkway outside of reception. Please note, we would also very gratefully accept unused Food Technology cooking aprons that your child might previously have purchased but no longer need.

To donate uniform:

https://forms.office.com/Pages/ResponsePage.aspx?id=WwlpOb3F7ECiSBghIHVh9KiU7uZ 28wJLptkH0uTJlbJURTBTMU03NVdDSE84NFZVUVI2WURGTU82Wi4u

If your child has grown out of uniform items and you are unable to source replacement items in time for our full re-opening, please complete the survey link below and we will see if we can find spare uniform for you:

https://forms.office.com/Pages/ResponsePage.aspx?id=WwlpOb3F7ECiSBghIHVh9KiU7uZ 28wJLptkH0uTJlbJUN0g1M1ZTNzlLREFFRUxaSEdJTjE4RU9GQi4u

We recognise that some families may be experiencing financial hardship at this time. If this is the case or your child is in receipt of the Pupil Premium, please do contact the relevant Head of Year.

School Uniform

All students are required to wear full school uniform, apart from on a day when they have practical PE. Full school uniform should be accompanied by black polishable shoes, with no logos. We have purchased a stock of shoes and should a student not be wearing the correct footwear, we will expect them to borrow a pair of our shoes. If your child has a medical reason for not wearing shoes, it must be accompanied by a note outlining the issue to the Head of Year.

On the days when students have practical PE, they should wear <u>only</u> the school PE uniform and we recognise that they may wish to wear a pair of plain navy or black jogging bottoms or leggings on colder days. These cannot have large logos on them or be striped.

Maiden Erlegh Trust is a company limited by guarantee and an exempt charity registered in England and Wales

under company number 07548754 with registered office at Silverdale Road, Earley, Reading, RG6 7HS. "Maiden Erlegh School" is a business name of the company.

Personal Appearance

In addition to their uniform, we will continue to uphold our high standards in terms of personal appearance, including:

Well-groomed hair (no extreme styles).
Long hair tied back.
One small silver/gold stud or ring in each ear only.
No other jewellery should be worn to school.
Natural coloured hair.
No make-up or nail varnish, except light foundation.
We recommend that all students wear a wristwatch for school.
Head scarves may be worn for religious reasons by agreement and should be plain black or navy.
Face covering (with no inappropriate images on).

Equipment for Learning

Finally, it is more important than ever (due to current health and safety advice) that all students have their own, correct equipment for learning. All students are expected to have the equipment listed below contained within a <u>transparent pencil case</u>. This pencil case allows tutors to check equipment quickly and easily. We appreciate that students may not be able to fit a scientific calculator and maths set in their transparent pencil cases, so these can be carried separately in their school bags.

Equipment:

Pens – black/blue, green and red Writing pencils Coloured pencils Rubber Pencil sharpener Glue stick 30cm ruler Maths set (containing protractor, compass, set square) Scientific calculator – we recommend a Casio calculator - FX-83GTX or FX-85GTX, however most scientific calculators are fine. At least 2 highlighters Transparent pencil case

This equipment is compulsory and we will be asking our pastoral team to check that it is brought into school. May I ask that you check your child's pencil case and replace any equipment that may have been mislaid or used up.

As always, thank you for your ongoing support. We are very much looking forward to seeing our students re-united as a school community very soon.

Yours sincerely

Mr B Garner Assistant Headteacher Standards, Teaching & Learning/Pupil Premium