



12 January 2022

Dear Parent/Guardian

## Some sad news

I was notified last week that Denise Newton, a lunchtime controller who has worked at the school for nearly 20 years, sadly passed away over the Christmas break.

She was an amazing, loyal member of staff who always did her best to help the students of the school and she will be sadly missed by us. As a school we have been shocked and saddened by this and we have passed on the school's condolences to the family and friends of Denise.

As you can imagine, many of our staff would like to pay their respects to Denise and her family at the funeral on Friday, so we will be altering the school day by bringing lunch 20 minutes earlier for all sittings to allow them to attend which will change slightly the lengths of some lessons. There will be no alteration to the start and end times of the school day.

Once again, I am sure you will join me in sending your condolences to Denise's family and friends.

Yours sincerely

Mr P Gibson Headteacher