



# MAIDEN ERLEGH

## SCHOOL

Headteacher: Mr P. Gibson  
MSc (Educational Leadership), BA (Economics)

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28 June 2022

Dear Parent/Guardian

### **Launch of the New School Prefect System**

We are delighted to announce the introduction of a new School Prefect system for current Year 10 students. This is a fantastic opportunity for students in Year 10 to apply to become one of the first School Prefects in our 60-year history. If successful, students will be in the position until the Easter of 2023 in order to prevent the position interfering with their examinations.

#### Criteria

Successful applicants will have:

- An overall record of very good conduct and behaviour;
- A history of punctuality to school and lessons;
- A reputation as a good role model both in lessons and around the school site;
- A positive attitude and keen desire to help others.

These criteria allow for applications from all-round very good students not just the academically excellent. This prevents School Prefects just being an elite but also keeps the prestige of the position by ensuring we only get those who want to commit to the position.

#### Benefits of being a School Prefect

- Provides students with opportunities to take responsibility.
- Develops students' leadership skills.
- Improves the ability to work in a team and organise and others.
- Boosts future career prospects by adding to CVs.
- Provides positive evidence for college and job references.
- Demonstrates students are, or helps students become, a well-rounded individual.
- Allows students to support and manage the school through your duties and responsibilities.
- Gives more recognition and prestige to students who deserve it.
- Generates possibilities for students to have a louder voice to actually improve their school.

#### Expectations of School Prefects

You will:

- commit to doing your best in your role as a School Prefect.
- ensure you complete the duties and responsibilities to the best of your ability.
- endeavour to maintain the high standards set as a good role model and ambassador.
- attend School Prefects meetings as calendared.
- look for opportunities to make a positive contribution to Maiden Erlegh School.
- partake in training for next years' cohort of School Prefects.

Duties and responsibilities (this list is not exhaustive nor is it likely students will be required to complete them all, however, they are an indication of the significance of the role):

- Attending and supporting Open evenings and Options evenings.
- Supporting with Parents' evenings if they return to being in person.
- Taking school tours for new students/prospective students and parents or teachers/other visitors.
- Helping to run Y5/6 day Induction Day.
- Organising Y11 Prom and putting together Y11 yearbook.
- Creating and delivering assemblies.
- Partaking in student panels for teacher interviews.
- Mentoring younger student's especially new ones in Y7.
- Mentoring new students in Y10/Y11.
- Engaging with House events and House leaders to advertise/organise/run activities.
- Liaising and collaborating with the 6th Form Senior Team and helping run Student Council.
- Engaging with, collecting money for and putting together charity events.
- Taking part in Student Reception to deliver notes/messages to students around the school.
- Supporting staff in lunch duties and break duties.
- Running revision sessions for peers.
- Training future School Prefects.
- Other areas School Prefects themselves identify or are identified by staff as potential areas to partake in.

#### Application

There is an online application form to fill in by **Friday 15 July**. The application form can be found here: <https://forms.gle/pKNmYkPf5M75enpm7>

This can also be found on the Year 10 Google Classroom (code: 6p734yy) or on the School Prefects Google Classroom (code: 665423k). Students can apply for the positions of School Prefect, any potential specialisation, e.g. Sports Prefect, and also Head/Deputy Head Prefect on the same form.

If you have any questions come and find Mr Stewart in the office next to H1, or in H3, or speak to Mr Pringle.

We wish all students the best of luck in applying.

Yours sincerely



Mr T Stewart  
Associate Assistant Headteacher  
Head of History