



# MAIDEN ERLEGH

## SCHOOL

Headteacher: Mr P. Gibson  
MSc (Educational Leadership), BA (Economics)

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8 June 2023

Dear Parent/Guardian

### **Year 9 and Year 12 – Change to Head of Year**

I am writing to inform you of a decision we have taken regarding changes to the Head of Year role for Year 9 and Year 12, due to maternity leave.

We have carefully considered the best course of action to ensure that the needs of our students are met effectively and have taken steps to ensure continuity in their education and pastoral care.

Starting in September 2023, Mr T Crockford will assume the role of Head of Year 12. Mr Crockford brings a wealth of experience to the role, having been Head of Year for many years, and will be dedicated to the smooth transition of students into Year 12. Mr Crockford will continue his responsibilities with Year 9 until the end of the academic year before transitioning to Year 12.

As a result of Mr Crockford's appointment, a vacancy for a Head of Year arose. After careful consideration and a successful interview process, we are pleased to announce the appointment of Miss E Avery to the post. Miss Avery has already been an Assistant Head of Year in the school and worked alongside the pastoral team, and is eager to work closely with Year 10 (current Year 9) from September 2023.

We are confident that Mr Crockford and Miss Avery will fulfil their roles effectively and provide the necessary support to our students. We hope you join us in congratulating them on their achievement.

Should you have any questions or concerns regarding these changes, please do not hesitate to contact us via [mesoffice@maidenerleghtrust.org](mailto:mesoffice@maidenerleghtrust.org). We value your feedback and look forward to working together to ensure the best experience for our Year 9 and Year 12 students during this process.

I would like to take this opportunity to thank you for your understanding and continued support.

Yours sincerely

Mr P Gibson  
Headteacher