

## Request Form - Review of Marking of an Internally Assessed Component

**DEADLINE** for receipt of completed request form by [MEExamqueries@maidenerleghtrust.org](mailto:MEExamqueries@maidenerleghtrust.org)

– **part A (if relevant) by Friday 12 April 2024; part B by Friday 26 April 2024.**

(except for GCSE Art or Photography; deadlines are: Part A (if relevant) by Tuesday 7 May, Part B by Friday 17 May. For A Level Art or Photography; Part A (if relevant) immediately your marks are issued, Part B by Friday 17 May).

This form accompanies the exams policy, Internal Appeals (Internally Assessed Components) 2024.

To request a review of marking (internal assessment) you must explain on this form on what grounds you wish the school to review the marks issued for your internally assessed component. You will need to reference the published assessment criteria.

The review will focus only on the quality of your work in meeting the published assessment criteria as set out in the subject specification.

### COMPLETE THE DETAILS:

<b>Candidate (legal) Name:</b>	
<b>Exam Candidate Number:</b>	
<b>Subject level and awarding body:</b>	
<b>Subject Name:</b>	
<b>Specification code and component number:</b>	

Part A. Please tick one or other box to state if you require access to:

	YES	NO
• The subject specification		
• The assessment criteria		
• A copy of your submitted work for the component [Note: it is our policy to create a copy of the work for this process. If you wish to view your original work you must state 'original' in the box. Access will be supervised]		

Part B.

<b>Explain the grounds for your appeal, making specific reference to the published assessment criteria.</b>

The completed form must be received at [MEExamqueries@maidenerleghtrust.org](mailto:MEExamqueries@maidenerleghtrust.org) by the deadlines above.