



MAIDEN ERLEGH

SCHOOL

Headteacher: Paul Gibson

MSc (Educational Leadership), BA (Economics)

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8 March 2024

Dear Parent/Guardian

A Levels and GCSEs Summer 2024 – Reviews of Marking (Internal)

I would like to bring to your attention the document relating to internally assessed GCSE controlled assessments, GCE coursework, GCE and GCSE non-examination assessments and project work.

Students completing internally assessed units will be provided with their final (non-moderated) mark. Should you wish to query this mark, you should do so by Friday 12 April 2024, in writing to Ms A Came (Examinations Officer). The links below contain the details of the school procedure and the instructions/form to be completed.

[Internal Appeals Procedure](#)

[Internal Appeals Request Form](#)

GCSE internal marks will be submitted to the examination boards by Tuesday 7 May 2024 and A Level subject by Wednesday 15 May 2024 (both GCSE and A Level Art Design are slightly later on Friday 31 May) this year. After this point no further, individual reviews of marking can be made on these internally assessed pieces of work. Further details can be found in "Appeals against Internal Assessments of work", which can be found on the website, at the following link below:

[Exams Policies and Procedures](#)

Should you have any queries during this time, please contact the relevant Head of Year: Miss E Kelly (Year 11) and Mrs L Garner/Mrs C Hill (Year 13).

Yours sincerely

Mrs A Morgan
Deputy Headteacher



Aim High



Be Inclusive



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