



MAIDEN ERLEGH

SCHOOL

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15 November 2024

Dear Parent/Guardian

Individual Learning Plan (ILP) Fortnight - Monday 18 November to Friday 29 November

During tutor time and Personal Development this week, Year 13 students were asked to reflect upon their Autumn Tracking Report (Data Collection Point 1), identifying their strengths, and setting themselves SMART (Specific, Measurable, Achievable, Realistic, Time-limited) targets to help raise their attainment in each of their subjects. Year 13 students then logged these targets on an online form that has been posted on the Year 13 Information Google Classroom page.

During the weeks commencing Monday 18 November and Monday 25 November, as part of the Individual Learning Plan (ILP) fortnight, all Year 13 students will have an invaluable one-to-one meeting with their tutor to review their targets. To facilitate these meetings during this fortnight, students are not required to register with their tutor from Monday to Thursday morning. Instead, they should register in the Sixth Form Study Area at 8.30am. Students should continue to use the 'InVentry' system to sign in and out when they enter and leave school site. For ILP fortnight, all lessons and supervised study sessions must be attended as normal, according to their timetable. The school day remains the same on Friday 22 November and Friday 29 November, where students should attend assembly at 8.30am.

Students can access their reports via the Student Portal App, in much the same way that you can access it via the MyChildAtSchool App. If you or your child have any difficulties accessing their report, please request support via mesmcas@maidenerleghtrust.org clearly stating the name and tutor group of the student, in your email.

This is a valuable opportunity for students to reflect on their progress and revision strategies for the upcoming Prelims and the year ahead. We would appreciate your support in discussing your child's tracking report and targets with them. We encourage students to continue to set themselves regular SMART targets and they should not see this as a one off, stand-alone exercise.

Yours sincerely

Miss K Birch
Co-Head of Year 13

Miss A Borthwick
Co-Head of Year 13



Aim High



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