



MAIDEN ERLEGH

SCHOOL

Headteacher: Steve Jump
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29 November 2024

Dear Parent/Guardian

Year 13 Virtual Parents' Meetings, Thursday 30 January - Online Appointment Booking

I would like to invite you and your son/daughter to attend our virtual Parents' Meetings between **3:40pm and 6:30pm on Thursday 30 January 2025.**

To make an appointment we will be using the same online appointment booking system as last year. Appointments can be made from **11:00am on Monday 9 December.** The booking system **closes at 11:00am on Wednesday 29 January.** Should you wish to make any changes after this date please contact the school office.

Due to staffing constraints, we have had to add an additional evening for **Mrs Norris' psychology classes** and are grateful for your understanding and flexibility. This extra session is designed to ensure that as many parents as possible are able to make appointments with psychology. The additional Parents' Evening will take place on **Wednesday 29 January 2025.** The booking system for this additional evening will open at **11:30am on Monday 9 December** and will close at **11:30am on Tuesday 28 January.**

Please visit <https://maidenerlegh.parentseveningsystem.co.uk> to book your appointments.

Login with the following information:

Student's First Name

Student's Surname

Date of Birth

In order to help the meetings run as smoothly as possible, please ensure you are logged on and ready prior to your first appointment. Please see the guide in the link below on how to attend the Virtual Parents' Evening.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>.

Please note appointments are 10 minutes long and will automatically disconnect once the time has elapsed.

In the event that a teacher is unable to attend the evening, the school office will endeavour to notify you prior to the evening. If you would like to hear from this teacher, please email the school office and we will arrange for the teacher to contact you.



Aim High



Be Inclusive



Work Together

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

We look forward to seeing you virtually at this event.

Yours sincerely



Miss K Birch
Head of Year 13



Miss A Borthwick
Head of Year 13



Miss A Cheshire
Head of Sixth Form

