



17 January 2025

Dear Parent/Guardian

### Key Stage 4 Options

I am writing to further inform you of the important events taking place in the next few weeks which aim to offer guidance and support for both you and your child regarding their options choices. The calendared dates are shown below:

Date	Detail
Wednesday 5 February 2025	Options booklet, Options Pathways, and Subject PowerPoints
Wednesday 12 February 2025	Key Stage 4 Options Evening
Tuesday 25 February 2025	Progress Report
Wednesday 26 February 2025	Year 8 Parents' Evening (online)
Wednesday 5 March 2025	Options deadline for submission

#### Options booklet, Options Pathways, and Subject PowerPoints

**On Wednesday 5 February 2025** we will make voiced over PowerPoints available to you. In these, subject staff present and speak about the subjects. We will make this available on the school website and will send you a link to these on **Wednesday 5 February 2025**. On this date we will also distribute the options booklet available to the students. In addition, we will share details of the subject choices available to your child.

#### Options Evening

**On Wednesday 12 February 2025** we will hold an in-person options evening at the school. Please note that, due to the large numbers that are expected to be attending, the evening has been divided into two.

**Parents and students in the 8M half of the year group** are invited to attend their meeting, which will be held in the Main Hall at 6.00pm. The meeting will start with an outline of the options' procedure by Mr Pringle, Head of Year 8. When this presentation is over, at approximately 6.20pm, parents and students in the 8M half of the year group will be invited to move across to the English and Religious Studies block, where representatives of the departments for Key Stage 4 subjects will be available to answer questions about the subjects that their departments offer to students entering Key Stage 4.

**Parents and students in the 8E half of the year group** are invited to attend their meeting, which will also be held in the Main Hall, but will start at 6.40pm. Once again, the meeting will start with an outline of the options' procedure by Mr Pringle. When this presentation is completed, at approximately 7.00pm parents and students in 8E will have their opportunity to move across to the English and Religious Studies block where representatives of the departments for Key Stage 4 subjects will be available, once again, to answer questions about the subjects in the Key Stage 4 options scheme.



I should stress that this is not an evening to discuss the progress of individual students as the staff to whom you may be speaking will probably not know your child personally.

### **Progress Report**

The latest report on your child's progress will be made available **on Tuesday 25 February 2025**.

### **Parents' Evening**

**On Wednesday 26 February 2025** we will hold our Year 8 Parents' meetings online.

If you feel you need some more guidance following this, please share any issues with us and we will endeavour to support you and your child. If it is a subject specific query, we will signpost this to the relevant department.

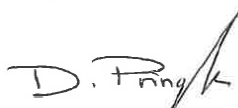
### **Options Deadline and submission of option form**

We ask that the options form is submitted **by Wednesday 5 March 2025**. This is so that we can begin the task of entering the options and factoring this into our planning for next year's timetable and staffing.

### **KS4 Options e-mail**

We have created a special e-mail address for the options process. Should you have any questions or issues during the options process please contact us on [KS4Options@maidenerleghtrust.org](mailto:KS4Options@maidenerleghtrust.org) If the query is about a specific subject, we will forward it on to the relevant member of staff and if it is of a more general nature I will respond. Should you have any problems during this process please do not hesitate to contact us and we will do our best to support you in solving it.

Yours sincerely



Mr D Pringle  
Head of Year 8

