








# MAIDEN ERLEGH

## SCHOOL

Headteacher: Steve Jump  
BA Ed (Hons), NPQH

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28 March 2025

Dear Parent/Guardian

### **A Levels and GCSEs Summer 2025 - Reviews of Marking (Internal)**

I would like to bring to your attention the document relating to internally assessed GCSE controlled assessments, GCE coursework, GCE and GCSE non-examination assessments and project work.

Students completing internally assessed units will be provided with their final (non-moderated) mark. Should you wish to query this mark, you must do so by **Thursday 24 April 2025\*** in writing to Ms A. Came, Examinations Officer. After this point no further, individual reviews of marking can be made on these internally assessed pieces of work. The links below contain the details of the school procedure and the instructions/form to be completed.

[Appeals Form](#)

GCSE internal marks will be submitted to the examination boards by **7 May** and A Level subjects by the **15 May** (both GCSE and A Level Art and Photography are submitted slightly later, by **31 May**). Further details can be found in "Internal Appeals (Internally Assessed Marks)", which can be found on the website, at the following address:

[Exams Policies and Procedures](#)

Should you have any queries during this time, please contact the relevant Head of Year: Miss E Avery (Year 11) and Miss Birch/Miss Borthwick (Year 13).

Yours sincerely

Mrs A Morgan  
Deputy Headteacher

\*GCSE art or photography, internal marks appeal deadline is 13 May 2025

\*GCE art or photography, internal marks appeal deadline is 19 May 2025



Aim High



Be Inclusive



Work Together