



19 September 2025

Dear Parents/Guardians

Year 11 – Virtual Parents’ Meetings, Monday 20 October – Online Appointment Booking

I would like to invite you and your son/daughter to attend our virtual Parents’ Meetings between 2:30 and 7:00pm on:

Monday 20 October 2025

On this date, the school will close at 1:50pm and reopen on Tuesday 21 October at 8:55am.

Some members of staff will be unavailable for appointments on Monday 20 October and will instead be available on **Tuesday 21 October. This evening will run from 3.30pm until 6.30pm.**

To make an appointment we will be using the online appointment booking system. Appointments can be made from **11:00am on Wednesday 24 September until 11:00am on Sunday 19 October.** Should you wish to make any changes after this date please contact the school office.

Please visit <https://maidenerlegh.parentseveningsystem.co.uk> to book your appointments. Login with the following information:

Student’s First Name

Student’s Surname

Date of Birth

In order to help the meetings run as smoothly as possible, please ensure you are logged on and ready prior to your first appointment. Please see the guide in the link below on how to attend the Virtual Parents’ Evening. [video-parents-how-to-attend-appointments-over-video-call](#)

Please note appointments are 5 minutes long and will automatically disconnect once the 5 minutes has elapsed.



In the event that a teacher is unable to attend the evening, the school office will endeavour to notify you prior to the evening. If you would like to hear from this teacher, please email the school office and we will arrange for the teacher to contact you.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

We look forward to seeing you virtually at this event.

Yours sincerely



Miss E Kelly
Head of Year 11

