



10 October 2025

Dear Parent/Guardian

**Year 10 Work Experience Week – Monday 22 June to Friday 26 June 2026, and Monday 29 June to Friday 3 July 2026**

Work experience is a valuable opportunity for our Year 10 students to develop independence, build confidence, and strengthen the essential soft skills that employers value – such as teamwork, communication, and problem-solving. By spending time in a real workplace, students gain experiences that will support both their personal growth and their future studies.

As shared at the Year 10 Information Evening on, all Year 10 students will take part in a week of work experience in summer 2026. The dates are as follows:

- Students taught as 10M will undertake work experience from **Monday 22 June to Friday 26 June**, inclusive. 10E students will attend lessons, as normal.
- 10E students will engage in work experience from **Monday 29 June to Friday 3 July**, inclusive. 10M students will follow their usual class schedules during this time except on the CPD (Continuing Professional Development) day on Friday 3 July.

Students will be able to access work experience through two routes:

**Route One – Own Placement (strongly recommended)**

- Students/parents arrange their own placement.
- The Own Placement form ([attached here](#)) must be completed and returned to Reception, FAO Mr Bell, by **Friday 27 February 2026**.
- EBP will carry out the necessary pre-placement checks.
- Guidance is enclosed to support families in sourcing their own placement.

**Route Two – EBP Sourced Placement**

- EBP will make a selection of placements available via the **Link2 system** – this is new for 2026.
- Students must log in to Link2 and select four preferred options.
- EBP will allocate placements based on choices, though preferences cannot be guaranteed. If none of the chosen options are available, students will be asked to re-select.



For students who have an educational health care plan (EHCP) we will complete an additional supplementary form, which EBP will share with the employers in advance. Parents may wish to also make a pre-visit to the workplace to help ensure that the placement meets the needs of the student concerned.

Link2 will be introduced to students and parents during the spring term 2026. We will be in touch with further details, including access instructions, at that time. We will ask all students to use the system, even if they are arranging their own placement, so that an alternative is in place if needed.

Please refer to the relevant page on our website for resources, including copies of the forms, a timeline and the presentation to parents from the information evening. You can find this using this [link](#).

For any queries, please contact the Careers Department at [mescareersdept@maidenerleghtrust.org](mailto:mescareersdept@maidenerleghtrust.org).

Additionally, if you or your workplace is interested in hosting a student for work experience, kindly contact Julia Hallam at [juliah@ebp.org.uk](mailto:juliah@ebp.org.uk).

Yours sincerely



Damien Bell

Assistant Headteacher – Careers and Destinations Lead

