



15 January 2026

Dear Parent/Guardian

Year 10 Work Experience Week – Monday 22 June to Friday 26 June 2026, and Monday 29 June to Friday 3 July 2026

Thank you to those families who have already returned the Own Placement Form for Year 10 work experience. For any families who are still in the process of arranging a placement, I am writing to highlight that the deadline for returning the form is **Friday 27 February 2026**.

As outlined in our letter to parents in October, all Year 10 students will take part in a week of work experience during summer 2026. We strongly encourage students to arrange their own placement where possible, as this often provides the most relevant and personalised experience.

If your child is arranging their own placement, please ensure that the completed Own Placement Form is returned to Reception, FAO Mr Bell, by the date above. Once received, EBP will carry out the necessary pre-placement checks with the employer.

If you are still securing a placement, please do continue as many families finalise arrangements close to the deadline. Returning the form as soon as possible helps us to ensure that all checks can be completed in good time.

Further guidance, copies of forms, and key information can be found on the Work Experience section of the [school website](#). If you have any questions or would like further support, please contact the Careers Department at: mescareersdept@maidenerleghtrust.org.

Thank you for your continued support in helping our students benefit from this valuable opportunity.

Yours sincerely

Damien Bell
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Maiden Erlegh School

